

BY-LAWS
OF THE CAN-AM CONFERENCE BOARD

ESTABLISHED MAY 6, 1995,
AT THE EASTERN CAN-AM CONFERENCE
IN BRAINTREE, MASSACHUSETTS

AMENDED JULY 2012 – OTTAWA, ONTARIO, CANADA

OUR PURPOSE

TO PROMOTE MEANS AND WAYS TO ASSIST THE INTERNATIONAL AND LOCAL UNIONS IN THE COMPLETE ORGANIZATION OF ALL EMPLOYEES OF THE VARIOUS TRANSPORTATION SYSTEMS OF THE UNITED STATES, AND CANADA, WHERE NO ORGANIZED BODY ALREADY EXISTS, AND TO STRENGTHEN AND ENLARGE THE LOCALS OF THE AMALGAMATED TRANSIT UNION.

TO ESTABLISH BETTER COMMUNICATIONS BETWEEN THE VARIOUS LOCALS OF THE AMALGAMATED TRANSIT UNION, AND TO SECURE UNITED AND HARMONIOUS ACTION IN ALL MATTERS AFFECTING THE WELFARE OF OUR MEMBERS.

TO PROMOTE POLITICAL EDUCATION AMONG OUR MEMBERS.

TO UNITE OUR LOCALS TO FORM A STRONGER BOND. TOGETHER WE WILL BE ABLE TO ACCOMPLISH OUR GOALS SET BY OUR INTERNATIONAL OFFICE, OF THE AMALGAMATED TRANSIT UNION.

ARTICLE I - NAME

THE ORGANIZATION SHALL BE KNOWN AS THE CAN-AM CONFERENCE BOARD OF THE AMALGAMATED TRANSIT UNION.

ARTICLE II - JURISDICTION

ITS JURISDICTION SHALL BE THE UNITED STATES AND CANADA, AND ALL PROPERTIES OF LOCALS UNDER OUR PRESENT JURISDICTION OR FUTURE JURISDICTIONS.

ARTICLE III - OBJECT OF BY-LAWS

THE OBJECT OF THESE BY-LAWS IS TO ESTABLISH THE RULES BY WHICH THE BUSINESS OF THE CONFERENCE BOARD MAY BE CONDUCTED IN A STRICTLY LEGAL AND PROFESSIONAL MANNER. ANY MATTER COMING BEFORE THE CONFERENCE BOARD NOT COVERED BY THESE LAWS SHALL BE GOVERNED BY ROBERTS RULES OF ORDER, WHICH SHALL BE THE PARLIAMENTARY GUIDE OF THE CONFERENCE BOARD.

ARTICLE IV - OFFICERS

SECTION 1. THE EXECUTIVE BOARD OF THE CAN-AM CONFERENCE SHALL CONSIST OF EQUAL REPRESENTATION FROM THE U.S. AND CANADA:

- A. PRESIDENT
- B. VICE-PRESIDENT
- C. FINANCIAL SECRETARY-TREASURER
- D. RECORDING SECRETARY
- E. SIX EXECUTIVE BOARD MEMBERS

SECTION 2. OFFICERS SHALL SERVE A THREE-YEAR TERM.

SECTION 3. THE ELECTION OF OFFICERS SHALL BE HELD AT THE ANNUAL MEETING OF THE CAN-AM CONFERENCE BOARD.

SECTION 4. OFFICERS WILL BE ELECTED BY THE PLURALITY SYSTEM.

SECTION 5. IT SHALL BE THE DUTY OF THE PRESIDENT, WITH ASSISTANCE FROM THE FINANCIAL SECRETARY-TREASURER, TO ENSURE THAT ONLY ACCREDITED DELEGATES VOTE FOR OFFICER CANDIDATES.

SECTION 6. THE ORDER OF ELECTIONS SHALL BE:

- A. PRESIDENT
- B. VICE-PRESIDENT
- C. FINANCIAL SECRETARY
- D. RECORDING SECRETARY
- E. EXECUTIVE BOARD MEMBERS

TO ENSURE THE DIVERSITY OF REPRESENTATION REFLECTING THE MEMBERSHIP OF THE CAN-AM CONFERENCE BOARD, THE FOLLOWING SHALL APPLY;

IF THE PRESIDENT IS ELECTED FROM A U. S. LOCAL, THEN THE VICE-PRESIDENT WILL BE ELECTED FROM A CANADIAN LOCAL OR VICE-VERSA.

IF THE SECRETARY-TREASURER IS ELECTED FROM A U.S. LOCAL, THEN THE RECORDING SECRETARY WILL BE ELECTED FROM A CANADIAN LOCAL OR VICE-VERSA.

SECTION 7. IN THE EVENT OF A VACANCY, THE EXECUTIVE BOARD WILL APPOINT A REPLACEMENT, UNTIL THE NEXT ANNUAL MEETING. (EXCEPT FOR THE POSITION OF PRESIDENT, WHICH WOULD BE AUTOMATICALLY FILLED BY THE VICE-PRESIDENT, FOR WHICH THERE WILL BE AN ELECTION FOR THE UNEXPIRED TERM.

ARTICLE V - OFFICERS (ELIGIBILITY TO OFFICE)

OFFICERS OF AN AFFILIATED LOCAL WHO ARE DULY AUTHORIZED ACCREDITED DELEGATES TO THE CONFERENCE BOARD SHALL BE ELIGIBLE FOR NOMINATION TO OFFICE.

IF AN EXECUTIVE OFFICER OF THE CAN-AM CONFERENCE BOARD IS NO LONGER AN EXECUTIVE MEMBER OF HIS/HER LOCAL, THEN HE/SHE WILL ALSO AUTOMATICALLY BE DEEMED TO HAVE RESIGNED FROM THE CONFERENCE BOARD.

IN ALL ELECTIONS, THE PLURALITY SYSTEM WILL BE RECOGNIZED.

ARTICLE VI - DUTIES OF OFFICERS

SECTION 1. PRESIDENT: THE PRESIDENT SHALL CHAIR ALL REGULAR AND SPECIAL MEETINGS OF THE CAN-AM CONFERENCE BOARD. IT SHALL BE THE DUTY OF THE PRESIDENT TO SIGN ALL ORDERS WITH THE SECRETARY-TREASURER FOR MONIES AUTHORIZED BY THESE BY-LAWS OR BY VOTE OF THE CONFERENCE BOARD.

THE PRESIDENT SHALL BE EMPOWERED TO TAKE UP ANY MATTER OF BUSINESS PERTAINING TO THE MEMBERS AFFILIATED WITH THE CONFERENCE BOARD WITH THE EXECUTIVE BOARD, BY MAIL, WHEN THE MATTER IS NOT OF SUCH IMPORTANCE AS TO JUSTIFY CALLING THE BOARD INTO SESSION. THE PRESIDENT SHALL BE EMPOWERED TO APPOINT COMMITTEES NOT OTHERWISE PROVIDED FOR IN THESE BY-LAWS.

SECTION 2. VICE-PRESIDENT: IT SHALL BE THE DUTY OF THE VICE-PRESIDENT, IN THE ABSENCE OF THE PRESIDENT, TO PRESIDE AND PERFORM ALL DUTIES TO THE OFFICE OF THE PRESIDENT AND RENDER SUCH ASSISTANCE AS MAY BE REQUIRED.

SECTION 3. FINANCIAL SECRETARY-TREASURER: IT SHALL BE THE DUTY OF THE FINANCIAL SECRETARY-TREASURER TO COLLECT ALL MONIES DUE TO THE CONFERENCE BOARD AND PAY ALL BILLS OWED BY THE CONFERENCE BOARD BY CHEQUE. THE FUNDS OF THE CONFERENCE BOARD SHALL BE DEPOSITED IN SUCH BANKS AS THE CONFERENCE BOARD MAY SELECT AS SOON AS POSSIBLE AFTER THE MONEY IS COLLECTED. THE FINANCIAL SECRETARY-TREASURER SHALL PREPARE AN ANNUAL REPORT OF THE FINANCIAL TRANSACTIONS OF THE CONFERENCE BOARD TO BE PRESENTED TO THE MEMBERSHIP AT THE ANNUAL MEETING. SHOULD IT BE DEEMED NECESSARY, THE FINANCIAL SECRETARY-TREASURER SHALL DELIVER ALL BOOKS AND VOUCHERS TO THE AUDIT COMMITTEE FOR AUTHENTICATION. HE/SHE SHALL BE BONDED IN SUCH AMOUNT AS THE CONFERENCE BOARD MAY REQUIRE.

SECTION 4. RECORDING SECRETARY: IT SHALL BE THE DUTY OF THE RECORDING SECRETARY TO RECORD ALL MINUTES OF MEETINGS, AND RECEIVE ALL CORRESPONDENCE AND MAIL TO EACH MEMBER LOCAL.

ARTICLE VII - EXECUTIVE BOARD OFFICERS AND DUTIES

SECTION 1. THE EXECUTIVE BOARD SHALL ACT AS AN ADVISORY BOARD TO THE CONFERENCE BOARD. ITS MEMBERS SHALL HAVE THE AUTHORITY TO PASS UPON AND VOTE ON ANY MATTER BROUGHT BEFORE IT BY THE INDIVIDUAL BOARD MEMBER THROUGH THE MAIL. THE EXECUTIVE BOARD SHALL HAVE THE POWER TO TAKE ACTION BY A TWO-THIRDS VOTE IN THE CASE OF AN EMERGENCY.

ARTICLE VIII - DELEGATES

SECTION 1. THE BASIS OF REPRESENTATION SHALL BE: TWO DELEGATES FOR EACH LOCAL HAVING TWO HUNDRED AND FIFTY (250) MEMBERS OR LESS. THREE DELEGATES FOR LOCALS HAVING TWO HUNDRED AND FIFTY-ONE (251) TO ONE THOUSAND (1000) MEMBERS. FIVE DELEGATES FOR EACH LOCAL HAVING IN EXCESS OF ONE THOUSAND (1000) MEMBERS.

SECTION 2. ALL MEETINGS OF THE CAN-AM CONFERENCE BOARD SHALL BE OPEN TO ALL MEMBERS OF THE VARIOUS AFFILIATED LOCALS, BUT ONLY THE ACCREDITED DELEGATES SHALL HAVE THE POWER TO VOTE.

SECTION 3. REGISTERED ATU GUESTS HAVE A VOICE BUT NO VOTE.

ARTICLE IX - SALARIES AND EXPENSES OF DELEGATES AND OFFICERS

SECTION 1. SALARIES: THE FINANCIAL SECRETARY-TREASURER AND RECORDING SECRETARY SHALL BE PAID TWENTY-FIVE DOLLARS (\$25.00) EACH MONTH FROM THE FUNDS OF THE CAN-AM CONFERENCE BOARD. SALARIES WILL BE PAID IN THE CURRENCY, AS PER THE INTERNATIONAL CONSTITUTION GUIDELINES.

SECTION 2. COMPENSATION TO OFFICERS: EXPENSES INCURRED IN THE PERFORMANCE OF GENERAL DUTIES OF THE OFFICE SHALL BE SUBMITTED TO THE CONFERENCE BOARD AT A REGULAR MEETING FOR APPROVAL OF PAYMENT UPON PRESENTATION OF RECEIPTS.

ARTICLE X - PER CAPITA TAX

A FORMULA OF \$.10 CENTS PER MONTH PER CAPITA, FOR ACTIVE MEMBERS WITH A MINIMUM OF \$10.00 PER MONTH, WILL BE PAID QUARTERLY, EFFECTIVE JANUARY 1, 2013. THE PER CAPITA TAX WILL BE PAID AS PER THE INTERNATIONAL CONSTITUTION GUIDELINES.

ARTICLE XI - MEETINGS

SECTION 1. THE CAN-AM CONFERENCE BOARD SHALL MEET ANNUALLY. THE MAJORITY OF AFFILIATED LOCALS SHALL CONSTITUTE A QUORUM FOR ALL MEETINGS. A MAJORITY OF THE EXECUTIVE BOARD SHALL CONSTITUTE A QUORUM FOR ALL MEETINGS OF THE EXECUTIVE BOARD.

SECTION 2. SPECIAL MEETINGS: THE PRESIDENT SHALL CALL A SPECIAL MEETING OF THE CONFERENCE BOARD UPON THE MAJORITY VOTE OF EITHER THE CONFERENCE BOARD OR THE EXECUTIVE BOARD.

THE PRESIDENT MAY CALL A SPECIAL MEETING OF THE EXECUTIVE BOARD WHEN NECESSARY, BUT REGARDLESS, THE EXECUTIVE BOARD SHALL CONDUCT A MEETING AT A MUTUALLY AGREEABLE TIME DURING EACH REGULAR MEETING OF THE CAN-AM CONFERENCE BOARD.

SECTION 3. MEETING CALLS: THE CALL FOR THE ANNUAL MEETINGS OF THE CONFERENCE BOARD SHALL BE SENT TO AFFILIATED LOCALS GIVING AT LEAST SIXTY DAYS NOTICE. ALL SPECIAL MEETINGS CALLED SHOULD HAVE AT LEAST ONE WEEK'S NOTICE, UNLESS EMERGENCY PREVENTS IT, AND MUST BE ACCOMPANIED BY THE REASON FOR THE SPECIAL MEETING AND STATE THE BUSINESS AT HAND.

SECTION 4. ALL MEETINGS OF THE CONFERENCE BOARD SHALL BE OPEN TO ALL MEMBERS OF THE AFFILIATED LOCALS, BUT ONLY THE ACCREDITED DELEGATES SHALL HAVE THE POWER TO VOTE.

SECTION 5. VOTING SHALL BE BY AYE OR NAY UNLESS OTHERWISE REQUESTED. VOTING BY PROXY SHALL NOT BE ALLOWED.

SECTION 6. THE ANNUAL MEETING OF THE CAN-AM CONFERENCE BOARD WILL ALTERNATE BETWEEN THE UNITED STATES AND CANADA AND WILL, WHEREVER POSSIBLE, BE HELD AT A UNION FACILITY.

ARTICLE XII - PROPERTY

ALL MONIES COLLECTED SHALL BE PLACED IN THE BANK DESIGNATED BY THE FINANCIAL SECRETARY WITH THE APPROVAL OF THE EXECUTIVE BOARD. IN THE EVENT THAT THE CAN-AM CONFERENCE BOARD CEASES TO EXIST AND FUNCTION, ALL MONIES OR PROPERTY SHALL BE PRO-RATED AMONG THE AFFILIATED LOCALS.

ARTICLE XIII - COMMITTEES

SECTION 1. AUDIT COMMITTEE: THE PRESIDENT SHALL APPOINT THREE DELEGATES TO SERVE ON AN AUDIT COMMITTEE. ONE OF THE THREE SHALL SERVE AS CHAIRMAN OF THE AUDIT COMMITTEE.

SECTION 2. ALL OTHER COMMITTEES SHALL BE ESTABLISHED AS NECESSARY BY APPOINTMENT OF THE PRESIDENT WITH THE APPROVAL OF THE EXECUTIVE BOARD.

ARTICLE XIV - AFFILIATIONS

ALL LOCALS AFFILIATED WITH THIS CONFERENCE BOARD SHALL BE ENCOURAGED TO AFFILIATE WITH THEIR RESPECTIVE STATE LABOUR COUNCILS AND CENTRAL LABOUR COUNCILS IN THEIR IMMEDIATE VICINITY.

ARTICLE XV - AMENDING THE BY-LAWS

ANY AMENDMENT OR AMENDMENTS TO THE BY-LAWS SHALL BE PRESENTED IN WRITING THIRTY (30) DAYS PRIOR TO THE ANNUAL MEETING OF THE CAN-AM CONFERENCE BOARD. A TWO-THIRDS MAJORITY OF THE ACCREDITED DELEGATES VOTING SHALL BE REQUIRED FOR THE ADOPTION OF AN AMENDMENT.

ARTICLE XVI - COPY OF THE BY-LAWS

THE RECORDING SECRETARY SHALL SEE THAT COPIES ARE MADE OF THE APPROVED BY-LAWS AND AT LEAST TWO COPIES ARE SENT TO EACH LOCAL AND ONE COPY TO EACH OFFICER OF THE CONFERENCE BOARD, AND EACH CONFERENCE BOARD EXECUTIVE BOARD MEMBER.

ARTICLE XVII - RULES OF AFFILIATION

LOCALS MAKING APPLICATION TO BECOME MEMBERS OF THE CAN-AM CONFERENCE BOARD SHALL MAKE APPLICATION IN WRITING. SIXTY DAYS PRIOR TO THE ANNUAL MEETING SAME TO BE ACTED ON AT A REGULAR MEETING AND IF APPROVED, DELEGATES WILL BE SEATED.

ARTICLE XVIII - ORDER OF BUSINESS

THE ORDER OF BUSINESS FOR REGULAR MEETINGS OF THE CAN-AM CONFERENCE BOARD SHALL BE AS FOLLOWS:

1. CREDENTIALS, ACTION THEREON, INITIATION AND SEATING OF DELEGATES.
2. READING OF MINUTES OF PREVIOUS MEETING.
3. COMMUNICATIONS AND BILLS.
4. APPOINTING COMMITTEES.
5. REPORTS OF OFFICERS OF THE CAN-AM CONFERENCE BOARD.
6. REPORTS OF DELEGATES AND COMMITTEES.
7. UNFINISHED BUSINESS.
8. NEW BUSINESS.
9. GOOD AND WELFARE OF THE BODY.
10. ELECTION OF OFFICERS.
11. ADJOURNMENT.